

**APRIL 14, 2026**

**I. CALL TO ORDER**

The meeting was called to order by Mayor Gerald Hall at 6:30 p.m. A quorum was present.

**Present:** Gerald Hall, Mike Goodman, Kim McDonald, Staci Saunders, Gordon Campbell, and John Bowen.

**II. INVOCATION**

The invocation was given by Mayor Gerald Hall.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Gerald Hall.

**IV. CITIZENS FORUM**

No citizens addressed the Council.

**V. CONSENT AGENDA**

- a. Motion by Mike Goodman to approve March 10, 2026, Regular Session Meeting Minutes. Second by John Bowen. Motion carried unanimously.
- b. Motion by Mike Goodman to approve March 17, 2026, Special Session Meeting Minutes. Second by Kim McDonald. Motion carried unanimously.
- c. Motion by John Bowen to approve March 24, 2026, Special Session Meeting Minutes. Second by Gordon Campbell. Motion carried unanimously.
- d. Motion by Mike Goodman to approve March 16, 2026, EDC Regular Session Meeting Minutes. Second by Gordon Campbell. Motion carried unanimously.

**VI. NEW BUSINESS**

- a. **RFP and RFQ Proposals:** Michelle Bobo from GrantWorks shared information about the grant being offered by the Texas Water Development Board. She explained the grant money can be used for water infrastructure needs with up to \$5 million to be awarded to cities receiving the grant. Michelle also answered questions from the Council. John Bowen made a motion to authorize the City of Frankston to solicit proposals for administrative (RFP) and engineering services (RFQ). Second by Kim McDonald. Motion carried unanimously.
- b. **Live Oak-** Corey Schlenker from Eco Waste Solutions/Live Oak Waste introduced himself to the Council as the new contact for the City and answered questions from the Council. Mike Goodman expressed concerns for the type of truck used on the city street and the damage these trucks can do to the smaller side streets.
- c. **Emergency Service District (ESD)-** Troy Wacha from Tucker Fire Department spoke about the benefits to the City of Frankston entering into an ESD with Anderson County. He outlined several facts. Fire trucks in Anderson County are an average of 20+ years old, volunteer fire departments are facing staffing issues, and many facilities need repairs. VFD's do not have the funds to resolve these critical issues. An ESD is a government entity established through a public vote to deliver emergency services in a geographical area. Advantages include better response times that translate to a higher rate of lives and properties saved, more reliable equipment, and higher ISO ratings which can reduce property insurance costs. The ESD will go on a ballot for city-wide vote. An ESD commissioner will be appointed and a board will be created. The ESD will be funded by an ad valorem property tax. As an example, a \$250,000 property value will translate to \$250 in taxes yearly. Disabled vets, survivor benefits, and ag exemptions do apply. Exemptions for those 65 and older do not apply. The ad

valorem tax provides the necessary sources of revenue needed by the ESD to manage staffing, vehicle maintenance, and other expenses incurred. For those cities that opt out of the ESD, the ESD will not be responsible for responding to calls in the city limits. For the ESD to respond, the City Council would create a contract with the ESD that will be accepted or not accepted based on the ESD Board determination. Mayor Gerald Hall was concerned an ESD may not allow volunteer firefighters to serve. Mr. Wacha stated that would be a board decision. Volunteer firefighters may be required to attend more training courses to serve. Frankston Fire Chief Doug Hicks spoke about the need to have an ESD. As an example, he stated the Frankston Volunteer Fire Department responded to 11 calls this quarter. However, there were an additional eleven calls that went unanswered by the FVFD.

- d. **Quarterly Investment Report-** Motion by Mike Goodman to accept the Quarterly Investment Report. Second by Kim McDonald. Motion carried unanimously.
- e. **ARPA Policy (Conduct)-** Motion by Mike Goodman to adopt the City of Frankston Standards of Conduct and Conflict of Interest Policy for ARPA-SLFRF. Second by Gordon Campbell. Motion carried unanimously.
- f. **ARPA Policy (Financial)-** Motion by Kim McDonald to adopt the ARPA Financial Managements Policies & Procedures in relation to the ARPA Grant. Second by Mike Goodman. Motion carried unanimously.
- g. **ARPA Policy (Records)-** Motion by Kim McDonald to adopt the ARPA Document Management and Records Retention Policy in relation to the ARPA Grant. Second by Mike Goodman. Motion carried unanimously.
- h. **Records Ordinance-** Motion by Mike Goodman to approve the City of Frankston Records Management Policy Ordinance previously dated August 20, 1998. Second by John Bowen. Motion carried unanimously.
- i. **Disconnection Policy-** Motion by Kim McDonald to adopt the City of Frankston Water and Sewer Service Disconnection Policy to establish procedures for billing, disconnection, medical hardships, and protection for elderly citizens. Second by Gordon Campbell. Motion carried unanimously.
- j. **Temporary Taps Policy-** Motion by Mike Goodman to approve a policy to cease providing new water taps to place inactive water connections (no usage within the past two years) on hold until the completion of the water plant improvement project and to approve the two taps previously paid for prior to this policy. The policy is necessitated by the fact that the City is not in compliance with TCEQ requirements. Second by Kim McDonald. Motion carried unanimously.
- k. **Mowing Bids-** Motion by Staci Saunders to table accepting a bid for mowing services for the city. Councilmember Goodman and Councilmember Bowen will continue to volunteer their time to mow City properties for the time being and revisit using outside services at a later time. Second by John Bowen. Motion carried unanimously.
- l. **Lockbox-** Motion by Kim McDonald to remove Kelli Casey as an authorized signer for the Austin Bank lockbox and add City Secretary Stacie O'Quinn as a signer for the City lockbox. Second by John Bowen. Motion carried unanimously.
- m. **Reserve Accounts-** Motion by Kim McDonald to establish a policy process to transfer \$1,000 monthly to each of the four Reserve Accounts located at Austin Bank with the option to adjust the amount. Second by John Bowen. Motion carried unanimously.
- n. **Clerk Reclassification-** Motion by Kim McDonald to approve the reclassification of part-time clerk to part-time Administrative and Finance Clerk. Second by Gordon Campbell. Motion carried unanimously.
- o. **W&S Clerk Pay-** Motion by Mike Goodman to approve a pay adjustment for the Water & Sewer Clerk employee after a 90-day evaluation based upon performance, expanded duties, and salary comparisons. Second by Kim McDonald. Motion carried unanimously.

- p. **Sick Leave Donation-** Motion by Staci Saunders to create a Sick Leave Donation Policy to establish procedures for voluntary donation of accrued sick leave between eligible employees experiencing qualifying medical hardships. Second by John Bowen. Motion carried unanimously.
- q. **Fee Adjustments-** Motion by Mike Goodman to table adjusting various Water & Sewer related fees until further study can be done. Second by Kim McDonald. Motion carried unanimously.
- r. **CSI Payment-** Motion by Staci Saunders to pay Michael Hatton \$50 of the \$100 collected for CSI permits upon permit completion. Second by Kim McDonald. Motion carried unanimously. The CSI fee is a pass-through fee collected to pay for City administrative services and to pay the licensed inspector that completes the CSI.
- s. **Investment Pool-** Motion by Kim McDonald to authorize the City Secretary to invite a Texas Connect representative to address the Council about investment pool options for the City. Second by Gordon Campbell. Motion carried unanimously.
- t. **Water & Sewer Rate Ordinance-** Motion by John Bowen to draft an ordinance to conduct a yearly review to increase water & sewer rates based on the Consumer Price Index report for that year. Second by Mike Goodman. Motion carried unanimously.

## VII. EXECUTIVE SESSION

The Council did not convene in Executive Session.

## VIII. ITEMS FROM THE COUNCIL

- a. Councilmember Goodman expressed an interest in changing the name of the Water & Sewer Department to the City Services Department. He also reported that a police car is being worked on at the auto shop.

## IX. STAFF REPORTS

- a. City Secretary Stacie O'Quinn updated the Council and reported that most budget areas are on track except for park property maintenance which is close to exceeding budget due to lawn care services.
- b. Chief Goodman reported his budget is on par except for vehicle maintenance due to unexpected vehicle maintenance costs.
- c. Fire Chief Hicks stated the Frankston VFD will be responsible for the new homes being built off CR 309. They ran 11 calls this quarter with an additional 11 calls going unanswered. The VFD has \$6,000 in truck expenses.
- d. Water Superintendent Michael Hatton reported that a new gear box was installed at the sewer plant for the paddle wheel. This past month, he also had a meeting with SPI, filled a sink hole, put out oil sand, and conducted some vehicle maintenance.

## X. ANNOUNCEMENTS

There were no announcements.

## XI. ADJOURNMENT

The meeting was adjourned at 9:22 p.m.



Gerald Hall, Mayor



Stacie O'Quinn, City Secretary

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